Virtual Hearing

All Virtual Hearings are live. To meet the open court requirement, members of the public can request to attend a virtual hearing by emailing VideoHearingRequest@elpasotexas.gov. Please provide your full name and inform the court that you would like to observe a virtual hearing. A court representative will email a link via Microsoft Teams. Please view *Virtual Hearing Requirements* information provided below.

Please follow the same rules of decorum and dress code as if you are appearing in person before the court.

VIRTUAL HEARING REQUIREMENTS:

Requirements needed to attend the virtual hearing are as follows: computer/laptop, phone, or tablet equipped with a camera, microphone, and speakers. If using a phone or tablet, the Microsoft Teams application must be downloaded before the scheduled hearing. Please insure that you have access to a fast and stable internet connection.

Residents who do not have the technology or have an impairment preventing them from attending a virtual hearing, must contact the court at least one (1) business day before their scheduled hearing for alternative options.

REQUEST A VIRTUAL HEARING

Please email your **FULL NAME, DATE OF BIRTH, CITATION NUMBER, and TELEPHONE NUMBER** to <u>VideoHearingRequest@elpasotexas.gov</u> at least one (1) business day prior to the scheduled hearing. A court representative will email instructions and a link for court.

Please access the link at least 5 MINUTES before the scheduled court hearing. Enter your First and Last name to attend the hearing.

COURT AT 9600 DYER

Refer to Request a Virtual Hearing instructions.

Please access the link on the day of the hearing between the hours of 7:00-10:45 am and 1:00-2:45 pm. Enter your First and Last name to attend the hearing.

Video Arraignment is available at 9600 Dyer, 9011 Escobar and 10780-A Pebble Hills.

IN-PERSON SERVICES

The following in-person services are available at all locations from 8 a.m. to 5:30 p.m. and at 9600 Dyer from 7 a.m. to 5:30 p.m.:

- Acceptance of Payments and payment plan requests
- Paperwork submission
- Requesting driving safety course by right
- Parking Hearing requests (at 810 E Overland by appointment only).

The Court will follow all COVID-19 recommendations to include mandatory face coverings, physical distancing, temperature checks and 50 percent occupancy.

Contactless payments may be made <u>online</u>, by mail, phone at (915) 212-0232 or through a drop box at all Court locations.

For more information call (915) 212-0215.